

December 17, 2009

BoardLink

Highlights from the Board of Directors meeting held December 15, 2009

The meeting commenced at 5:10 pm after the Chair tabled the standard call for Conflicts of Interest and none were declared.

Finance Report

The Chair of the Finance Committee tabled the October 31, 2009 financial statements which were reviewed and accepted.

It was noted that energy costs have declined and that the SunLife Cost Report was very helpful.

Capital Renewal

The Chair of the Capital Renewal Committee indicated that we have been advised that the Minister will make an announcement in January 2010.

Resident Care and Service Committee

The Chair of the Resident Care and Service Committee reported the following:

The Terms of Reference have been revised again to reflect the desire to have the Family Councils appoint a representative to the committee but providing the ability to the Board to invite a family representative onto the committee.

The highlights of the preliminary Accreditation Canada report were tabled. The Board was pleased with the overall formal feedback from the surveyors. The final decision regarding the Accreditation decision will be made this week.

The results from both the Accreditation Canada WorkLife Pulse survey and the staff satisfaction survey carried out by a third party were reviewed. The results indicate areas of strengths and weakness. An area of strength of relations between management and employees which indicated 94% are satisfied or very satisfied. Over 93% are satisfied or very satisfied with the work environment. 40% would like attention drawn to the work/life balance. It was noted that the full results of both surveys would be shared with the staff early in 2010.

Governance Committee

The Chair of the Governance Committee reported that the Strategic Directions had rolled out to the staff at both homes.

The new Strategic “Tree” has been designed and was displayed in both homes. Mr. Iseman noted that he and Ms. West had attended both rollouts with the staff and felt their presence was appreciated by the staff. He encouraged other Board members to attend the rollouts to the residents, families and external stakeholders in the New Year.

The Performance Appraisal for the CEO has been concluded for 2009 and the Performance Objectives for 2010 had been established.

The Bylaw work has been completed and work had begun on the revisions to the Board Manual.

It was decided that a full day retreat would be held in February to discuss issues related to Governance while a special committee would be established to discuss issues related to branding.

Executive Committee

The Chair of the Executive Committee reported that the Organizational Review consultants work was well underway and that they would be reporting in mid-January.

The Chair also reported that correspondence written by the Board had been prepared and was served.

Outreach and Partnership Committee

The Committee will meet again in January and among its deliverables is the development of an Ethics Committee in consultation with the Resident Care and Service Committee. St. Michael’s Hospital has agreed to provide assistance and the framework of a committee has been developed but further work is required. An agreement with the Wellesley Community Centre needs to be developed should a full evacuation ever be required.

CEO Report

The CEO reported that the LHIN is very interested in the Capital Renewal efforts and our plans for 345 Sherbourne St. should we be successful.

The meeting adjourned at 6:30 pm.

The next meeting will be held in February 2010.

