

## **DRS PAUL & JOHN REKAI CENTRE** **VOLUNTEERS INFORMATION SHEET**

<b>LAST NAME</b>		<b>GIVEN NAME(S)</b>	
<b>ADDRESS</b>	<b>STREET</b>	<b>APT#</b>	<b>HOME PHONE NUMBER</b>
<b>CITY</b>		<b>POSTAL CODE</b>	<b>BUSINESS PHONE NUMBER</b>
<b>ARE YOU OVER AGE 18?</b> YES _____ NO _____  D.O.B            /        /		<b>WOULD YOU BE INTERESTED IN JOINING THE CENTRE'S INTERPRETER LIST?</b>  YES _____ NO _____	
<b>REFERENCE:</b>			
NAME: _____			
TELEPHONE NUMBER: _____			
To help determine an appropriate placement, please provide below information related to your academic and employment history, as well as any volunteer work.			
<b>SKILLS: (Typing, piano, etc)</b>	<b>EMPLOYMENT HISTORY</b>		<b>VOLUNTEER WORK</b>
	Job Title:		Organization:
	Duties:		Responsibilities:
	Employer:		Date:
	Education:		
	Highest Grade or level completed:		
	Extra courses, workshops:		

**PLEASE LIST DAY(S) YOU ARE AVAILABLE TO DO VOLUNTEER WORK.**

**TIME(S)**

**WOULD YOU BE INTERESTED IN SPECIAL OUTINGS?**

CIRCLE YES OR NO

**HOW DID YOU LEARN ABOUT VOLUNTEER SERVICES AT THE CENTRE?**

**VOLUNTEER INTEREST:**

One to one Visit \_\_\_\_\_ Exercise \_\_\_\_\_ Church Services \_\_\_\_\_

Reading for residents \_\_\_\_\_ Special/Cultural Events \_\_\_\_\_

Games \_\_\_\_\_ Walking Groups \_\_\_\_\_ Sing Along \_\_\_\_\_ Crafts \_\_\_\_\_

Translating \_\_\_\_\_ Other (Specify) \_\_\_\_\_

**LANGUAGE(S) SPOKEN:** 1. \_\_\_\_\_ 2. \_\_\_\_\_ 3. \_\_\_\_\_

**Degree of Fluency:** Fluent \_\_\_\_\_ Conversational \_\_\_\_\_

**Written** Basic YES NO

**IN ORDER TO PROTECT THE RESIDENTS RIGHT TO PRIVACY I AGREE AND UNDERSTAND THAT AS A VOLUNTEER I MUST NOT LOOK AT RESIDENTS CHARTS NOR ASK ABOUT PERSONAL INFORMATION REGARDING RESIDENTS. ANY FACTS IMPORTANT TO MY VOLUNTEER ASSIGNMENT WILL BE PROVIDED TO ME. THIS AND ANY OTHER INFORMATION THAT I MIGHT LEARN ABOUT RESIDENTS, THEIR FAMILIES AND THEIR PROBLEMS, I WILL KEEP CONFIDENTIAL AND WILL NOT DISCUSS WITH OTHER PEOPLE, IN OR OUT OF THE CENTRE.**

Signature \_\_\_\_\_ Date: \_\_\_\_\_

**For office use only**

Interviewed By: \_\_\_\_\_ Date: \_\_\_\_\_

ASSIGNMENT	DEPARTMENT	DATE AVAILABLE TO BEGIN
------------	------------	-------------------------

H:\FORMS\Rekai forms - life enrichment\Volunteer Application.doc updated March/05