

THE REKAI CENTRES
APPLICATION FOR EMPLOYMENT

Facility	The personal information you disclose on this form will be reviewed to determine your suitability for the position you have applied for and, if we hire you, for the purpose of our employment relationship. We will use and disclose your personal information only for those purposes or as permitted or required by law. By signing this form, you consent to the collecting, using and disclosing your personal information for these purposes.
Position Sought	Date available to work

If the position sought would reasonably be expected to involve shift work, which shifts would you prefer to work, and are there any shifts you cannot work?

If the position sought would be reasonably be expected to involve either part time or full time work, which do you prefer?

Part time _____ **Full Time** _____ **Either** _____

PERSONAL DATA

Last Name	Given Name(s)
Address:	Home Telephone No.- Business No.- Email-
Are you legally eligible to work in Canada? Yes _____ No _____ Are you between the ages of 18 and 65? Yes _____ No _____	Do you read, speak and write English? Yes _____ No _____ Other languages? Specify: _____
Have you ever been convicted or currently on trial for a criminal offence? Yes _____ No _____	

To determine your qualifications for employment, please provide below and on the reverse, your academic achievements as well as your employment history.

EDUCATION

Secondary School	Business or Trade School
Highest grade completed:	Name of course:
Type of certificate obtained:	License, Certificate or Diploma Awarded:
Community College	University
Name of Program:	Degree(s) awarded:
Name of Program:	Year awarded:

SKILLS AND AFFILIATIONS

List and describe any professional memberships, skills or experience related to the position sought:

EMPLOYMENT HISTORY (most recent or present employment first, attach resume if desired)

1. Employer _____ Address: _____ Dates of employment: From: _____ To: _____ Telephone No: _____ Reason for leaving: _____ Name of supervisor: _____	Describe any major duties and responsibilities _____ _____ _____ _____
2. Employer _____ Address: _____ Dates of employment: From: _____ To: _____ Telephone No: _____ Reason for leaving: _____ Name of supervisor: _____	Describe any major duties and responsibilities _____ _____ _____ _____
3. Employer _____ Address: _____ Dates of employment: From: _____ To: _____ Telephone No: _____ Reason for leaving: _____ Name of supervisor: _____	Describe any major duties and responsibilities _____ _____ _____ _____

Is there any reason we cannot contact your present or former employer, supervisor to verify references:
 No _____ Yes (please explain) _____

Please read the following carefully. By signing this application, you are acknowledging and accepting the following:

Except as I have specifically noted, I authorize you to contact any current or former employer, supervisor or representative, to obtain or verify references. Further, I authorize those organizations or individuals to release information relevant to my references, my current or past employment.

I confirm the information in this application to be truthful, complete and not otherwise misleading. I understand that if the information provided in this application is untruthful or misleading, I may be disqualified from consideration. If hired and the information was shown to be subsequently untruthful, incomplete or misleading, The Rekai Centres will deem this as just cause for immediate dismissal.

I understand a job offer is contingent also on the following: a Criminal Record Check and a Medical Clearance.

I make this application after acknowledging the forgoing.

Signature

Date